

VERY IMPORTANT
Procedures for the Post Secondary Enrollment Option (PSEO)
and Fast Track Program at the Options School

1. A student must be at least 16 years of age and have junior (11 credits) or senior status to qualify.
2. Students must have good academic standing in their previous academic work and show strong standardized test scores.
3. Students must have the social maturity to excel in a college environment.
4. In order to be accepted into college coursework while still in high school, students must take a designated standardized test – this test can be the ACT, SAT, or an Accuplacer test given at any local state college. Test scores are then evaluated by the college to determine if the student is ready academically for college work. Although each college has the right to determine its own standards, the general rules are as follows:

In order to take college level work students must have attained these scores:

Reading Comprehension – ACT 17, SAT Verbal 430, Accuplacer 80-120

English – ACT 18, SAT Verbal 440, Accuplacer 95-120

Math – ACT 19, SAT 460, Accuplacer 85 – 120

If you have not taken the ACT or SAT, please contact the state college of your choice to make an appointment to take the Accuplacer at the college. Once the test has been taken, the college will determine what courses you are eligible to take. One of these tests must be taken before the Options office can sign the Statewide Agreement Form for college classes.

5. There are three forms that must be submitted to the Options office and signed by Dr. Synnott. These forms must be **accompanied by a copy of your ACT, SAT, or Accuplacer test**. The forms are due to your site coordinator or to the Options office by the following dates.

❖ *November 5 for the Winter Semester which starts in January*

❖ *May 5 for the Fall Semester which starts in August*

❖ **As a mature college student it is your responsibility to meet these deadlines. Failure to do this will result in lost opportunity to participate in PSEO.**

The three forms are:

Statewide Agreement for Concurrent Enrollment

Post-secondary Enrollment Reimbursement Form

APS Promissory Note

The forms must be completely filled out before submitting them. Dr. Synnott cannot sign the forms without first seeing your test scores. Please indicate the classes you wish to take in the appropriate place on the form. Dr. Synnott will sign his approval for your taking those classes; however, if when you arrive at registration, you are unable to take those specific courses, you may sign up for an equal number of courses as long as the college approves of the selection.

6. **Once the Statewide Agreement form has been signed by Dr. Synnott, you will need to take the original form back to the college and have it signed by their designated college staff member. You**

must then return the signed original to the Options office as soon as possible. We will not pay/reimburse your tuition without the signed original Statewide Agreement form.

7. Before registering for classes at the college, students must register for the Colorado opportunity Fund (COF). This is the stipend that the state pays toward tuition for Colorado residents. To register for the COF, go to www.collegeincolorado.org and follow the links to apply for the Colorado tuition stipend. **The Options School will not pay for this stipend if a student fails to register.**
8. Qualified juniors may take up to two courses each semester as a **PSEO** student. Only one of these courses each semester may be an “On-line” course. We will reimburse the tuition for these courses upon successful completion with a grade of C or better.

A senior who has completed his/her high school requirements may be considered a **Fast Track** student. In order to qualify for Fast Track, a student must submit his complete transcript along with a listing of his Home School graduation requirements. A Fast Track student may take a full load each semester. For more information about this opportunity, please contact the Options office at **303-340-0666**. A Fast Track student must begin his college coursework as a full-time student in the fall semester of his senior year of high school.

9. A student who has not been enrolled in the Options School previously must interview before being accepted as a PSEO or Fast Track student. Please call the Options office to schedule an appointment in April for the fall semester. Plan to bring your qualifying test scores, high school transcript, and completed Statewide Agreement forms with you to the interview along with a completed registration form for the Options School. We do not accept new PSEO or Fast Track students for the winter/spring semesters.
10. **A copy of the tuition bill must be submitted to the Options office** as soon as you receive it from the college. **This bill must be itemized**, showing all fees, the Colorado Opportunity Fund (COF) stipend, and the actual cost of tuition. This bill may be available on-line through your college website under your own account.
11. You must also arrange for a transcript to be sent by the college registrar to the Options office as soon as your coursework is completed. The address is 11351 E. Montview Blvd.; Aurora, CO. 80010.
12. PSEO students must pay all costs up-front. We will reimburse tuition only for two courses each semester for successful completion of a C or better as long as all procedures have been followed. Aurora Public Schools will pay the tuition in advance for all Fast Track students. Families will reimburse the Options School if the student does not successfully complete a course with a grade of C or better. Fast Track families and families who qualify for free/reduced lunch must sign a promissory note in advance of our paying the tuition. We do not pay for books, transportation costs, fees, etc. We will pay for only one on-line course each semester.
13. During October of each year, students will receive an attendance form that must be signed by your professors and returned to the Options office. We cannot pay tuition costs unless we receive this attendance form back from you.

Failure to follow these procedures will result in our inability to pay or reimburse your tuition.